

Tennessee Colleges of Applied Technology

James B. Brown Memorial Scholarship Application

Fall Trimester Deadline - Thursday, November 15, 2018

The James Berdet Brown Memorial Scholarship is available each trimester to adult students enrolled in TCAT certificate or diploma programs. The award is up to \$1,000 for the program in which the student is enrolled at the time of application submission, recipient selection, and assignment of scholarship funds. The scholarship is intended to aid in the purchasing of required program learning materials and equipment, paying for national/state certification exams, and/or extreme hardship living expenses.

Eligible Participants

- Applicants must be enrolled in a TCAT credential program, or they must have completed admissions requirements and have a confirmed start date that is prior to the next scholarship application deadline.
- Recipients will be selected based on both merit and need, with preference given to displaced workers.
- Recipients must maintain a minimum enrollment of 30 hours per week.
- Applicants must be able to verify lawful presence in the United States (U.S. citizen or a qualified alien and lawfully present in U.S.).

**Please review the Application Checklist at the end and ensure every item is completed before submission.*

About Mr. James B. Brown

James Berdet Brown passed away unexpectedly in January 2015, at age 47, following a brief illness. A kind, generous, and fun-loving person, James enjoyed living in Nashville for the last 15 years of his life. For ten of those years, James worked as an unemployment claims agent with the Tennessee Department of Labor & Workforce Development. He was beloved by his co-workers and known for his sense of humor and the way he cared about those filing for unemployment. He also enjoyed working part-time for Contemporary Services Corporation, providing event security for many entertainment and sporting events in Nashville. The James Berdet Brown Memorial Scholarship was founded by James' sister Kathy-Jo Brown Hayden and her husband Lee Hayden to carry on Mr. Brown's legacy of encouraging others and helping those in need who work to improve their circumstances.

Student Information (Please type or print clearly.)

Name: _____ Phone Number: (____) _____

E-Mail Address: _____

Home/Mailing Address:

Street Apt #

City

State

Zip

TCAT You Attend _____ Program Of Study _____

I am currently enrolled in 30 hours per week and expect to complete the program listed above.

Signature

Expected program completion date

Age _____ Gender _____ Race _____

Are you a Displaced Worker (job loss resulted in your enrollment in a TCAT)? (YES -or- NO)

If awarded this scholarship, I grant permission for my name, photo, and other information to be used in reports and promotional materials. (YES -or- NO)

Student Goals and Needs (To be completed by student)

Please answer the following questions on this form or a separate typed page:

1. Explain your career goals and why you chose your TCAT program of study.
2. Describe your academic performance, including during your TCAT program, and list any awards or special recognition received.

3. Provide a description of previous employment (jobs) you have had.
4. Has a job loss or significant life circumstance resulted in you coming to a TCAT? If so, please describe.
5. Describe any extracurricular or community activities in which you are or have been personally involved.
6. Describe why this scholarship would be helpful as you complete your education.

Letter(s) of Support *(Must be submitted with application.)*

Provide at least one signed letter from someone outside of your family who can support your responses and recommend you as one whose merit or need should be considered for this scholarship. Examples of such individuals may include a clergy member, former instructor, employer, etc., but not a current TCAT classmate. Seek those who know you well enough to understand why you are pursuing the career path you have chosen and why you need assistance to achieve your goals.

Campus Certification *(Must be completed by a Program Instructor and/or Student Services Personnel)*

1. Is the scholarship applicant a student at the TCAT, enrolled full-time in a program, and in good academic standing? (YES -or- NO)
2. Has the scholarship applicant demonstrated financial need as documented on the Free Application for Federal Student Aid (FAFSA). (YES -or- NO)
3. Is this applicant a U.S. Citizen or a lawfully present qualified alien? (YES -or- NO)
4. Do you believe this scholarship applicant to be a displaced worker, or has a significant life circumstance resulted in them going to TCAT? (job loss, divorce, health, family situation, etc.) (YES -or- NO)
5. On a scale of 1 to 4, rank this applicant's performance in their chosen program. ____
1 – Minimal, needs improvement, or hasn't started program.
2 - Demonstrates average academic performance.
3 – Above average performance in chosen program and good potential in field.
4 - Outstanding performance in program, professional focus, strong potential.
6. On a scale of 1 to 4 how would you rate the applicant's leadership qualities? ____
1 - Minimal
2 - Average
3 – Strong/Above-Average
4 – Exceptional/Outstanding
7. What other considerations would you like the selection committee to know about this applicant that demonstrates their financial need and/or exceptional merit?

Campus Representative (name) _____

Date _____ Title _____

Application Checklist – Do not submit unless these 4 steps are complete.

- ☐ Student information section, completed by student.
- ☐ Student goals and needs (question 1 thru 6), completed by student.
- ☐ Support letter(s) obtained and ready to be submitted with application.
- ☐ Campus certification (page 5), completed by campus personnel.

Turn in completed application by November 15, 2018 via e-mail, as a PDF document, to Mr. Cris Perkins at cris.perkins@tbr.edu

Or send by mail to:

Cris Perkins

Assistant Vice Chancellor for Strategic Advancement

Tennessee Board of Regents

Office of External Affairs

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