

Position Announcement and Specifications – PN Prerequisite Adjunct Instructor {part-time}

Title: PN Prerequisite Instructor, Practical Nursing Program

Classification: Adjunct Instructor– Non-Exempt – Part-Time

Direct supervision received from: Allied Health Coordinator

Functional supervision received from: TCATN President

Office Location(s): 602 South Broadway; Portland, TN 37148

Hours: 6:30 – 4:00, Monday – Thursday (28 hours per week)

Salary: Commensurate with education and experience.
Hourly Salary Range: \$30 to \$40

FUNCTION OF THE JOB:

The Tennessee College of Applied Technology Nashville is accepting applications for a part-time, adjunct instructor to teach prerequisite courses for the Practical Nursing Program. This is a part-time position; the candidate must pass a background check. The practical nursing prerequisite instructor, is under the direction of the program coordinator.

DUTIES AND RESPONSIBILITIES:

- Develop courses of study and conduct training program
- Confer with administration to gain knowledge and better understand changes in policies, procedures, and technologies.
- Formulate teaching outline and determine instructional methods utilizing knowledge of specific training needs and effectiveness of such methods as individualized and group instruction, lecture, demonstration, and conference.
- Select or develop teaching aids, demonstration models, multimedia visual aids, and reference materials.
- Maintain student records and reports.

MINIMUM ACCEPTABLE QUALIFICATIONS:

Candidate must possess an associate degree in nursing but B.S.N. degree is preferred. Must hold a current Registered Nursing license in the State of Tennessee. Minimum of three years recent work experience in patient care nursing at the R.N. level required. Teaching experience preferred. Must possess the communication skills necessary to be an effective teacher. Must show evidence of good character, organizational skills, and mature attitude. Must be willing to remain current in the nursing profession.

APPLICATION DEADLINE: Review of applications will begin **IMMEDIATELY**, and applications will be accepted until the position is filled.

APPLICATION PROCEDURES: Interested individuals should submit a cover letter, résumé to:
Tennessee College of Applied Technology Nashville; Attn: Human Resource Office; 100 White Bridge Pike; Nashville, TN 37209

TCATN's website: [Jobs and Employment | TCAT Nashville](#)

Application: [TCAT Employment Application \(Revised 11-2019\).pdf \(tcatnashville.edu\)](#)

Fax: 615-425-5582, E-Mail: sandra.glavin@tcatnashville.edu



Review of applications will begin immediately, and applications will be accepted until position is filled.

TBR does not discriminate on the basis of race, color, religion, ethnic or national origin, sex, disability, age, status as a covered veteran, or genetic information in its programs and activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Jerry King, Vice President, jerry.king@tcatnashville.edu, 615-425-5530.

EOE/AA/Title IX/Title VI/ADA Employer
"A Tennessee Board of Regents Institution"