



Position Announcement – Aviation Maintenance Technology
Job Description and Specifications

Title:	Associate Instructor
Classification:	Exempt
Direct supervision received from:	TCAT Nashville Vice President
Functional supervision received from:	TCAT Nashville President
Office Location(s):	Nashville 7204 Cockrill Bend Road
Hours:	Monday-Thursday, 37.5 hours

FUNCTION OF THE JOB:

The Aviation Maintenance Technology Instructor is primarily responsible for teaching Powerplant subjects, but should have industry knowledge of all phases of the program to include General and Airframe subjects in accordance with FAA standards and in assisting students to obtain licensure as Airframe and Powerplant Technicians. The instructor must be willing to participate in professional development activities as needed to remain current in the aircraft industry and maintain an active advisory committee. Other duties include curriculum development, student recordkeeping, student recruitment, placement and follow-up of program graduates, and budgeting.

DUTIES AND RESPONSIBILITIES:

- Develop course of study and conduct training program in specialty area.
- Confer with administration to gain knowledge and better understand changes in policies, procedures, and technologies.
- Formulate teaching outline and determine instructional methods utilizing knowledge of specific training needs and effectiveness of such methods as individualized and group instruction, lecture, demonstration, and conference.
- Select or develop teaching aids, demonstration models, multimedia visual aids, and reference materials.
- Test trainees to measure progress and evaluate effectiveness of instruction.
- Select or develop specifications for machines, equipment, and tools; maintain good physical condition in classroom and/or shop.
- Maintain student records and reports.
- Responsible for student placement and assist with student follow-up.
- Cooperate with outside agencies; work with program advisory committees; conduct visits to business and industry; establish and maintain good public relations with the schools general public.
- Participate in recruitment of students.
- Instruct students in safety and practice good safety habits.
- Supervise students that are participating in cooperative education.
- Participate in professional development and growth annually.
- Perform such other duties as may be assigned by the
- Other duties as assigned by President.

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MINIMUM ACCEPTABLE QUALIFICATIONS:

- A high school diploma or G.E.D. Equivalency. Vocational or Technical School, certification, training or apprenticeship required.
- Three (3) years of successful recent employment experience in the specialty area to be taught beyond the normal learning period/generally 4 years.
- Requires aircraft mechanic licensure with airframe and power plant rating from the Federal Aviation Agency. Teaching experience preferred.

GENERAL DUTIES:

- Must possess a complete and thorough knowledge of procedures and methods related to teaching.
- Willingness to remain current in the technological changes of the industry.
- Requires the necessary skills and theory to inspect, check, troubleshoot service, repair or overhaul aircraft, power plant, and related systems utilizing proper methods, techniques, practices, and equipment.
- Possess good character, mature attitude, stable personality, and exhibit evidence of potential ability to instruct.
- Requires initiative and cooperation; i.e., to plan and organize work without close supervision; show initiative and perseverance in satisfying student and community needs; ability and possess a desire to interact with other faculty, staff and students.
- Possess good organizational, mathematical, language, writing and communication skills.

SALARY: Commensurate with experience, education and training according to Tennessee Colleges of Applied Technology salary guidelines.

TBR does not discriminate on the basis of race, color, religion, ethnic or national origin, sex, disability, age, status as a covered veteran, or genetic information in its programs and activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Jerry King, Vice President, jerry.king@tcatnashville.edu, 615-425-5530.



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