



Position Announcement

Title:	Custodian (Part-Time)
Classification:	Non-Exempt – Part-time
Direct supervision received from:	Facilities Maintenance Coordinator
Functional supervision received from:	TCATN President
Office Location(s):	100 White Bridge Pike; Nashville, TN 37209
Hours:	Monday – Thursday 12:00 pm - 7:30 pm or 3:00 pm - 10:30 pm (28 Hours Weekly)

FUNCTION OF THE JOB:

The Custodian is responsible for cleaning and maintaining assigned areas and performing related work as required. Requires the ability to follow oral or written instructions and work independently.

MINIMUM ACCEPTABLE QUALIFICATIONS:

- High school education or educational equivalent.
- Experience in custodial/housekeeping work of up to a minimum of one year.
- Knowledge of cleaning methods and procedures.
- Knowledge of the material and equipment used in custodial and minor maintenance work.
- Ability to follow simple instructions.
- Ability to establish and maintain an effective working relationship with other employees.

PHYSICAL DEMANDS & WORKING CONDITIONS:

Walking, climbing, bending, and stooping. Work is performed inside and outside the buildings. Position requires the use of a computer.

- a. Heavy Work:
 - 1) Exerting 50 – 100 pounds of force occasionally, and/or
 - 2) Exerting 25 – 50 pounds of force frequently, and/or
 - 3) Exerting 10 – 20 pounds of force constantly to move objects.
- b. Walking or standing continually; be able to bend, stoop, kneel, crouch, crawl; use body members (arms, hands, fingers) tools, or special devices to work, move, guide, or place objects.
- c. Requires occasional mental and frequent visual attention.



SALARY: Range \$15 - \$20 per hour. Commensurate with education and experience.

APPLICATION DEADLINE: Review of applications will begin immediately, and applications will be accepted until position is filled.

SPECIAL INSTRUCTIONS TO APPLICANTS: Unofficial transcripts are acceptable for the application process. Official transcripts are required upon hire. Applicants may be subject to a background check.

APPLICATION PROCEDURE: Interested individuals should submit a cover letter, résumé and TCAT Nashville application via email, fax, or mail to:

Email: rachel.white@tcatnashville.edu

Fax: 615-425-5582

Tennessee College of Applied Tech - Nashville
ATTN: Human Resources
100 White Bridge Road
Nashville, TN 37209

Please download this application, fill it out, and save it with your name

<https://tcatnashville.edu/sites/default/files/media/2025-05/TCAT%20Employment%20Application%20%28Revised%205-2025F%29%201.pdf>

Title IX/Title VI/ADA Employer

Tennessee College of Applied Technology Nashville does not discriminate on the basis of race, color, religion, creed, ethnicity or national origin, sex, disability, age, status as a protected veteran or any other class protected by Federal or State laws and regulations and by Tennessee Board of Regents policies with respect to employment, programs, and activities. The Vice President has been designated to handle inquiries regarding nondiscrimination policies: Human Resources, TCAT Nashville, 100 White Bridge Road, Nashville, TN 37209, 615-425-5540. The Tennessee College of Applied Technology Nashville policy on nondiscrimination can be found at <https://tcatnashville.edu/about/non-discrimination-statement>.

"A Tennessee Board of Regents Institution"